



March 3, 2011

DIRECTOR OF HOUSING SERVICES

Vancouver Native Housing Society (VNHS) provides affordable rental housing to Aboriginal and non-Aboriginal families and singles in the City of Vancouver. The Society is seeking a qualified candidate for the position of Director of Housing Services.

If you are a practical thinker, a problem solver, and a team player who works well under stress, this could be your opportunity to make a difference in providing safe, secure affordable housing communities to families, seniors and singles.

Reporting to the CEO, the Director of Housing Services is responsible for overseeing and coordinating key housing services provided by VNHS. This includes overseeing tenant selection, tenancy agreement administration and tenant relations for the entire VNHS housing portfolio of 15 properties, while maintaining compliance with all applicable laws and regulations

The Director works collaboratively with all other departments to achieve excellence in financial and property management for VNHS. Under his or her leadership, the Housing Services department promotes a harmonious tenant community and encourages tenants to do their part in the upkeep of the buildings.

The ideal candidate will have experience in the social housing or private sector rental housing fields, with a sound understanding of the Residential Tenancy Act and familiarity with government-subsidized Urban Aboriginal housing and supportive housing programs. She or he will have a related accreditation as a Certified Property Manager, with five years' related experience, including five years supervising staff. Preference will be given to candidates of Aboriginal ancestry.

The salary range for the position is competitive in the non-profit housing sector. Please note your salary expectations in your cover letter.

Deadline for applications is March 23, 2011. For more information including the job description for the position, [click here](#).

